

Michael Ambrosio

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## OBJECTIVE

To obtain a position in an established company where I can utilize the many skills I have acquired, and have an opportunity for advancement.

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## WORK EXPERIENCE

### **Owner/President**

November 2007 - present  
Central Net Enterprises, LLC | Monroe, NY  
Pharmaceuticals

Central Net Enterprises is a small consulting/contracting service specializing in pharmaceutical manufacturing equipment controls, calibration and installation services.

2007 - Present: Provide calibration services to the pharmaceutical industry. This includes calibration of control systems, troubleshooting and repair of equipment and instruments, review and write SOP's and Calibration Procedures, maintain calibration database (utilizing Blue Mountain Calibration Manager), validation of protocols and installation of fluid bed granulation equipment control systems, as well as testing and validating the equipment.

Instrumentation and controls technician, Supervisor of instrument shop, Able troubleshooter, Organizational Leadership, Customer Service, Strong computer skills in many applications, Good multitasker, Instrumentation and controls technician, Supervisor of instrument shop, Able troubleshooter, Organizational Leadership, Customer Service, Strong computer skills in many applications, Good multitasker,

### **Project Manager**

November 2007 - present  
MikeFilsaime.com, Inc. | Ronkonkoma, NY  
Internet Services  
Project Manager for new products and project updates.

MikeFilsaime.com, Inc. is a leading internet product development and quality training company focused on marketing. In business since 2004, it is one of the fastest growing companies of this type on the internet today.

Responsibilities include:

Manage the development and progress of new and existing products and services.

Work closely with programmers to keep projects on schedule.

Suggest and implement features and improvements to products and services.

Assist in the launch of all new products.

Assist in high level customer support, focusing on technical issues and assistance.

Assist in the planning of all new product ideas from start to launch.

### **Instrumentation Supervisor**

November 2003 - December 2007

Par Pharmaceutical, Inc. | Spring Valley, NY

Biotechnology/Pharmaceuticals

Instrument Supervisor responsible for the overhaul and day to day operation of the Instrument Calibrations department.

Responsibilities include:

Planning and Calibration of all specified instruments throughout the pharmaceutical manufacturing and research and development departments. Equipment includes: Fluid Bed Dryers and Granulators, tablet coating pans, drying ovens, blenders, Fitzmills, Nanomill and associated equipment, HVAC systems for GMP areas.

Troubleshoot any equipment and control system failures, repair and test.

Write and update calibration SOPs

Write and execute qualification and validation documentation.

Update control systems as needed.

Train calibration personnel.

Coordinate outside vendors as needed, including securing competitive bids, selecting vendors and completing all scheduling.

Assist in department budget planning as required for calibration area.

Supervise calibration technicians.

Perform yearly reviews on calibration technicians.

Upon assuming the position of supervisor, I updated the department considerably. This includes, but not limited to:

Complete overhaul of the SOPs.

Calibration Manager software upgrade and validation  
Phase out any outdated calibration equipment  
Purchase needed calibration equipment  
Overhaul the way all scales and balances were calibrated.  
Plan and add an environmental monitoring system for all of manufacturing (RH, Temp and D/P monitoring)

Proficient in the use of:

Blue Mountain Calibration Manager  
Microsoft Word  
Microsoft Excel  
Dreamweaver  
Adobe Acrobat  
Crystal Reports

### **Technical Services Supervisor**

August 1996 - October 2000 and September 2002 - September 2003  
Quality Service Innovations, Inc. | Chester, NY  
Biotechnology/Pharmaceuticals

Responsible for operation of Technical Service Department of Pharmaceutical Equipment Service Company.

Supervision and training of Field Service groups to complete all tasks involved in Installation, Validation (I.Q., O.Q. & P.Q.), Maintenance and Equipment Calibration of Customer Facilities and Processing Equipment.

Responsible for interfaces with Quality Control and Auditing Agencies for development of and conformance to Standard Operating Procedures for Calibration, Preventive Maintenance and Validation Programs.

Proficient knowledge of Word Perfect Office 2000, Windows 98, Paradox 9.0, Quatro Pro 9.0, various environmental control programs and PLC controls.

### **Instrument Planner/Supervisor**

August 2000 - September 2002  
Merck and Company | Rahway, NJ

Plan and schedule all work relating to instrument calibration and preventive maintenance.  
Responsible for four (4) factory areas. Ensure all work is assigned to Instrument Technicians and completed by the required completion date to ensure minimal down time.

Write and review IQ and OQ documents for all new instrument installations as well as retrospective validations and qualifications. Write and review instrument calibration SOP's.

### **Instrument Service Technician**

July 1990 - August 1996

Glatt Air Techniques, Inc. | Ramsey, NJ

Responsible for Field Services to troubleshoot, repair and calibration of customer equipment around the country.

Schedule and perform preventive maintenance tasks. Research and write standard operating procedures for the calibration of instruments.

Responsible for ensuring the S.O.P.'s are current.

Assist various Facilities groups to complete all tasks involved in Manufacturing and R&D Equipment, Calibration, Maintenance, Validation and Repairs.

Responsible for interface with Engineering Departments and Customers Returns for, repairs/rebuilds to Fluid Bed Dryers, Pan Coaters, High Shear Granulators and related Pharmaceutical Processing Equipment.

Perform calibrations, preventive maintenance and validation on OEM equipment.

Draft Standard Operating Procedures and maintenance tracking documents for Calibration, Maintenance and Validation Programs.

Maintain equipment upgrade files and database(s) pertaining to retrofits modifications and repairs.

Principle calibration and repair technician on pneumatic and electronic instrumentation and related components.

Technical writing of Standard Operating Procedures for the calibration of instruments

### **Maintenance Technician/Supervisor**

October 1986 - June 1990

United Parcel Service | Paramus, NJ

Supervise day crew of 7 maintenance mechanics and helpers, and a night cleaning crew of 15. Responsible for general building maintenance and repairs. Installation of basic electrical and communication wiring. Coordinator of all service vendors for facilities maintenance.

**Aviation Electrician**

October 1982 - October 1986

United States Navy | Various Locations

Responsibilities include testing, troubleshooting and repair of aircraft electrical and electronic systems. Quality Assurance inspector. Technical Publications Library specialist.

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**EDUCATION**

High School or equivalent, Bergen County Vocational Technical High School Hackensack, NJ

Some college classes, technical training in the United States Navy, multitude of life/work experience.

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**SKILLS**

Instrument Calibrations

Control System Troubleshooter

Supervisor

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**INTERESTS**

Books/Reading , Physical Fitness

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**REFERENCES**

Furnished Upon Request